



**INTERREG V-A Italy-Malta Programme**  
 Programme part financed by the European Union  
 European Regional Development Fund (ERDF)  
 Co-financing rate: 85% EU Funds; 15% National Funds



**ATTACHMENT**

**Abstract of the methodology and description how the candidate will implement the services**  
*Notes to Bidders: Please complete this form demonstrating substantial responsiveness to the specifications described in the Terms of Reference.*

To:  
 HERMES Corporation Limited  
 Triq Saint Vincent, 7 - SLM1448 Sliema – MALTA  
 info@hermesjobs.com

List of the main activities required	Description how the services required will be implemented (max 1500 characters for each activities)
To continuously provide participants with useful information for their insertion in the maltese cultural and working context	

<p>To support the understanding of the culture and mentality of the host country</p>	
<p>To implement actions aimed at monitoring and tutoring the participants</p>	
<p>To continuously implement the development of the project and the changes that become necessary</p>	
<p>To support them in obtaining the tasks and responsibilities in relation to their knowledge, aptitudes and skills as well as the objectives of the internship and make the necessary material available to them</p>	

To provide logistical support where necessary	
To provide 24-hour support for emergency situations	

Place and Date

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Signature and Stamp

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